



OFFICE OF THE HOSPITAL DIRECTOR
MEDICAL TEACHING INSTITUTION (MTI)
MARDAN MEDICAL COMPLEX MARDAN



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No. 4080/MTI/MMC

Date: 12/11/25

MEETING MINUTES

BID OPENING - PROCUREMENT OF GENERAL ITEMS OF DIFFERENT
CATEGORIES UNDER FRAMEWORK CONTRACT

FY 2025-26 THROUGH EPADS

The Subject meeting regarding the subject items for different Categories was held on 11th November, 2025 (Tuesday) at 10:30 AM in the Conference Room of the Administration Block, MTI-MMC Mardan. As Per advertisement the actual date of Bid Opening was fixed on 10th November 2025 (Monday) at 10:30 AM, However due to server down of EPADS Portal the same was extended by the KP-PPRA to the next date.

The bids were opened through the **EPADS portal** by the Procurement Committee in the presence of representatives of the participating firms. Attendance of the Procurement Committee members and End Users was marked in the EPADS portal, while hard copies of the attendance were also uploaded on the portal.

Proceedings:

The session commenced with the recitation from the Holy Quran. On behalf of MTI-MMC Mardan, **Mr. Mohsin Ali Khan 'Chairman Procurement Committee'** welcomed all participants and briefed them on the subject procurement. The **Manager Procurement** informed the participants that, in response to the advertisement published in newspapers, on the KPPRA website, and on the MTI-MMC website, the following firms submitted bids through EPADS along with bid security in hard form. Procedure for bids opening was single stage single envelope, and the following bids were received against each category.

S#	Categories	No. of Firms Applied
1.	Bedding Clothing Items	06
2.	Building Material Items	06
3.	IT Items/Accessories	06
4.	Miscellaneous Items	15
5.	Disposable Items	06



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6.	Stationary Items	08
7.	Uniform Items	02
8.	Washing Items	04
9.	Signage Systems with Installation	04
10.	Printing Items	08

Some of the bids are showing on EPADS Portal, however, are not being downloadable due to system issues. If the same is uploaded the matter will be communicated to KP-PPPRA for guidance.

It was clarified that bids shall be evaluated strictly as per the eligibility/evaluation criteria and the terms & conditions laid down in the **Bid Solicitation Documents**.

“After the successful evaluation and approval of the submitted samples by the inspection committee, the items will be awarded to the lowest successful bidders (among approved samples) in accordance with the tender terms and conditions.”

The committee informed the bidders that, upon completion of the evaluation process, Bid Evaluation Reports shall be uploaded on the EPADS portal and published on both the KPPRA and MTI-MMC websites, governed under **Rule 45 of KPPRA Rules 2014**. Firms were further advised that in case of any queries, they may approach the Procurement Committee or the Hospital Director, MTI-MMC Mardan, in writing.

The meeting concluded with a vote of thanks from the committee.

HOSPITAL DIRECTOR
MTI-MMC MARDAN

Copy to:

1. Medical Director MTI MMC (for information)
2. All Members Procurement Committee.
3. Manager IT to upload the same on MMC website.
4. Secretary BoGs MTI Mardan
5. Record Copy